



# Governor's Council on Workforce Investment

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**Governor's Council on Workforce Investment  
Executive Committee Conference Call  
11:00AM-12:00PM  
February 20, 2017**

## **MINUTES**

Members Present: CWI Chairman Mark Tyler; Dawn Pratt; Vern Peterson; Dan Mella; Kent Olson; Dave Anderson

Others Present: Phil Koenig, Bruce Palzkill; Tierney Gill; Becky Kikkert; Georgia Maxwell.

### **I. Call to Order**

Chairman Tyler called the meeting to order and thanked the staff for their background work to set up the CWI going forward.

### **II. Welcome and Opening Remarks**

There were no additional opening remarks, save for excitement about the direction that the CWI was headed.

### **III. Approval of Minutes from February 7, 2017 – ACTION**

The meeting minutes were approved unanimously, as presented.

### **IV. Review and Finalize Bylaw Changes and Charters for Subcommittees**

Dave Anderson walked the committee members through the suggested bylaw changes and recommended edits, and asked for any feedback and questions on the current drafts. Chairman Tyler clarified that the Council wanted to move to six meetings a year schedule. Kent Olson signed off on the current draft, thanking staff and Chairman Tyler for all their hard work in getting the groundwork laid. He recommended adoption with the typos addressed and clarification on the term limits to aid in continuity.

Dave Anderson recommended going with 6 year terms with a third rotating out every 2 years. He volunteered to run this model past the Governor's Office for official signoff, and pending gubernatorial agreement, the committee members agreed to implement that model going forward. Chairman Tyler asked for a motion to present this model as approved to the Council, pending the Governor's approval. Motion was presented and carried unanimously.

## **V. Review and Finalize Agenda for the CWI Meeting on March 8, 2017**

Becky Kikkert informed committee members that Tricia Braun had been confirmed to speak at the Council meeting. Mark Tyler expressed the desire to change the title of his speech and ensure that his workforce speech was more of a high level overview instead of detailed point by point dissection. A public records training session was added to the day's agenda immediately following Mark Tyler's speech.

Dan Mella asked after the status of the resource map. Bruce Palzkill provided a brief update on its status, and the upcoming meeting they had scheduled with Jim Golembeski to allow for a trial basis of the map for use with his youth work. The idea was to have the concept test driven in one area of the state before rolling it out statewide. Dan expressed his desire to be kept in the loop, and Bruce assured that Dan would be shown the current progress on the map.

The committee members discussed the timeline implementation for the CWI survey, which was hoped to be sent out the week following the next Council meeting (March 8<sup>th</sup>). Committee leadership was invited to send thoughts on question content to Tierney Gill to help her create the survey that would gather all the information that they desired. Mark Tyler seconded the idea, and reinforced the thought that committee assignments would also be done before the end of the month, as well as outstanding questions in regards to reappointments, terms of service, rosters, and vacancies would all be answered. Mark Tyler volunteered to draft an activity timeline to help keep everyone on task and on time, and the members all agreed.

Kent Olson recommended that the voting items for the council meeting be formulated into actual motion language.

## **VI. Other Business**

The proposed 2017 Executive Committee meeting schedule was set and agreed to.

## **VII. Announcements**

There were no additional announcements, so for the sake of time the meeting was concluded.

## **VIII. Next Meeting – March 8, 2017**

Committee members were informed on the next meeting date.

## **IX. Adjournment**

Chairman Tyler adjourned the meeting at 11:50AM.